

FEBRUARY 3 , 2021

The regular scheduled meeting for February 3 ,2021 will be a Virtual Meeting/DCA Compliance . Setup by IT Officer Peter Hall.

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mrs. Led all present with the salute to the Flag. Mr. Youssef read the Sunshine Statement – Notice of the time , date , location & agenda of this meeting known was duly published at least 48hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Spevak was asked to take Roll Call – Primiano , Flannery , Kirkland, Hogan & Spevak were present. Others in attendance were : Petrics , Youssef Hall, Larson, Marini, Keaney , Sorscher, Frueh , Tom Kirkland & Josh Saunders. Chief Sardi was excused. Sign in sheet on table for attendance.

Chairman Hogan asked if there were any questions regarding minutes of Jan. 6 ,2021. **NO** . Mrs. Flannery made a motion to accept minutes of Jan. 6 , 2021 & 2nd by Mr. Primiano, approved by all. Minutes were Emailed out to all a few days before the meeting for review.

Chairman Hogan held up meeting , since Josh Saunders / Aflac , was on Virtual at present time. Josh introduced Jeremy Parks / Colonial Penn Insurance. Mr .Marini will work with Saunders & Parks , regarding the different plans for our Firefighters. & pricing costs. Then present to the Board . Chairman Hogan thanked Mr. Saunders & Mr. Parks for attending our Virtual meeting tonite.

Continuation of Fire Comm Meeting !

CHIEF'S REPORT-

Sta. 26-2.....Chief Keaney reported responding to 28 fire calls w/40.44 manhr

Upcoming Events : Reported by Chief Keaney

Feb . 1stWork Detail (Snow Standby)

Feb. 8thFire Co. mtg. at 8pm

Feb. 15th.....Cleaning & Re organizing cabinets

Feb. 22nd.... BBP,RTK, & Hazmat Refresher

Mar. 1st Work Detail

Following items reported by Chief Keaney & his Line Officers :

1. Gear & Equipment in good shape
2. The furniture is staying in bays until the ceiling work is done.
3. Looking into respirators that attach to our SCBA Mask for Better protection on EMS / COVID calls.
4. We will be having our 1st Truck Committee Meeting on 2/10/21 At 6pm with John O'Keefe , detail's to follow at March meeting.
5. In July need to get a price on extending Warranty on 26-2-97 (2016 F250)Warranty expires on Aug. 27, 2021.
6. Ordered pads for all (3) AED's . Pads are expired.

Sta. 12-1Chief Sardi was excused

TRUCK REPORT – Sorscher

1. 26-2-66.....Check entire frt. End / R&R both sides center link assy...Eng. Auto
2. 26-2-67.....Chassis Service , reset oil service lite on dash..... “ “
3. 26-2-78.....Replace (4) batteries in deck gun remote..... IN House
4. 26-2-82.....Lift up cab , & top off P/ S fluid in pump..... “ “
5. 26-2-88..... Took for NJ State Inspection..... DMV
6. 26-2-90.....Tighten both Radio Brackets in cab..... IN House
CK outriggers for proper operation & lube all linkage.... “ “
7. 26-2-93.....Install new starter recoil assy..... In House
8. 26-2-96..... Install New Updated rear camera..... Fire Apparts
Lube all linkage for side & rear dumps..... In House

Put in New Insurance cards in all vehicles, made up New Vehicle Lists 2021.

Replaced all fluorescent lite bulbs in Engineers room.

All vehicles are in Service at this time.

PRESIDENT of the Fire Co. – Frueh

Renovation in the Meeting Room started on Monday 2/1 /.21 , time period of 30 days. Dumpster along building for debris. Work done by Helios Const.

INSURANCE- Marini/Soden

Everything is good

ADMINISTRATOR'S REPORT- Marini

1. We have our New Verizon Government Account Manager / Rachael on Zoom now. Chairman Hogan welcomed Rachael Waibogha to the Virtual meeting . Rachael , Tim & John are going to have a joint meeting , amongst themselves , When they decide on a time & date. A Virtual meeting to discuss out related Verizon questions.

Everyone thanked Rachael on attending Virtual meeting.

2. Cooper generator got repaired (replaced new block heater)
3. Comm. Flannery to be added
4. Alarm panel in Firehouse was corrected
5. Mr. Spevak received Cardinale / Fire Comm Easement paperwork.

LEGAL- Youssouf

Mr. Youssouf read off the 2021 April Fire District Election Timeline, from March 9th to May 22th. Attached to the minutes.

AUDITOR- Petrics

The Audit can't be started without the signed engagement letter. The letter is usually presented to the Board at the reorganization meeting.

This year , the reorganization meeting will not take place until May, due to the fact that the election is now April 20th. This means the audit will be completed later in the year. On the other hand , if the Board chooses to sign the letter before the election, then the audit will take place as usual. However, any newly elected Commissioner will be bound by engagement letter.

BOOKKEEPER- Larson

1. The 2021 Adopted Budget has been uploaded to the Fast system . A confirmation email was emailed on January 10, 2021.

2. Local Finance Notice 2021-01 issued on January 11,2021 set the LoSap CY 2020 Annual CPI Adjustment for use in the CY 2021. The CPI factor is 2.6% with a Maximum award of \$ 1, 787.

IT OFFICER- Hall

1. No problems with Internet
2. Zoom setup with Rachael Waibogha / Verizon Gov't Account Manager . Verizon Business Group. Phone # 917-617-9344.....100 Southgate Pkwy , Morristown , NJ 07960
3. Breathing Test Machine (26-1, 26-2, & 12-1) Recertification & fit tests. Lap top is dedicated for Test Machine.

OLD BUSINESS- None

NEW BUSINESS-

1. Discussed plans on New 107 ft Ladder Truck
2. Pay bill for Generator repairs. \$ 787.29. Mr. Primiano made a motion to pay for repairs & 2nd by Mrs. Flannery, approved by all.
3. Mrs. Flannery to get new laptop & printer.

Mr. Primiano made a motion to OPEN PUBLIC PORTION at 9:08 pm & 2nd by Mrs. Flannery, approved by all. NO BUSINESS Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 9;10pm & 2nd by Mrs. Flannery approved by all

TREASURER'S REPORT- Kirkland

Mrs. Flannery made a motion to pay bills in the amount of \$28,901.53 & 2nd by Mr. Primiano ,approved by all.

GOOD & WELFARE

1. Virtual Truck Meeting 2/10/21 at 6pm , setup by Pete Hall
Resolution / Workshop meeting on Feb. 10,2021 at 6pm
Open to the Public Motion made by Mrs. Flannery & 2nd by Mr. Primiano, approved by all.

Since there was no further business Mrs. Flannery made a motion for adjournment at 9:20pm & 2nd by Mr. Primiano , approved by all.

Respectfully submitted,

Joseph F. Spevak
Secretary

Manalapan Fire District #2

Meeting 02/03/2021

Bookkeepers Report

The 2021 Adopted Budget has been uploaded to the FAST system. A confirmation email was received on January 10, 2021.

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Respectfully Submitted,

Katherine Larson

Bookkeeper

Tim Kirkland

From: kadamski@aol.com
Sent: Monday, February 1, 2021 3:04 PM
To: rwh@cabinfirearms.com; Tim Kirkland; cflannery57@gmail.com; joes61946@verizon.net; rprimiano263@gmail.com
Subject: February Chiefs Report

Good Evening, the Fire Company response to 28 calls with 40.44 Man Hours. Drills for the month are as followed,

1st Work Detail(Snow Stand By)

8th Meeting

15th Cleaning/ Re organizing cabinets 2-90

22nd BBP, RTK and Haz Mat Refresher

March 1st Work Detail

Gear and Equipment are good shape

The Furniture will be kept in the bays until the ceiling work is completed. Looking into respirators that attach to our SCBA Mask for better protection on EMS/COVID calls.

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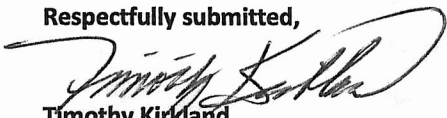
**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
Tennent, NJ 07763**

February 3, 2021 Meeting Bill List

ADP	12,407.01
Advantage Fire & Security, Inc.	165.00
American Cloud Services	275.00
Auto King Parts & Supplies	99.84
Charles Sacco	67.17
Document Solutions	30.73
Document Solutions Leasing	119.20
Englishtown Automotive, Inc.	43.95
Freehold Ford	37.66
Gordons Corner Water Co.	2,079.06
Joseph Spevak	67.17
NetLink Web Services, LLC	349.00
SBP Industries	787.29
Stanley Sorscher	21.74
Staples Credit Plan	132.95
Verizon	119.65
Verizon Wireless	1,284.11
WithumSmith & Brown	10,815.00

\$ 28,901.53

Respectfully submitted,



Timothy Kirkland
Treasurer

2021 April Fire District Election Timeline

March

March 9

Publication of Notice of Fire Election by Fire District Commissioners

(at least 6 weeks prior to election)

N.J.S.A. 40A:14-72

March 22

Nomination Petition Filing Deadline for Fire District Election

(29 days before election)

N.J.S.A. 40A:14-71

March 30

Voter Registration Deadline for Fire District Election

(21 days before election)

N.J.S.A. 40A:14-74

April

April 13

Deadline to apply for a Mail-In Ballot by Mail for Fire District Elections

(not less than 7 days prior to election)

N.J.S.A. 19:63-3

April 13

Publication of Notice of Fire District Election by Fire District Commissioners

(at least once not later than 1 week prior to election)

N.J.S.A. 40A:14-74

April 13

Fire District Election Voter Registry List to be Provided to Fire District Commissioners by County Commissioners of Registration

(at least 7 days prior to election)

N.J.S.A. 40A:14-74

April 16

Deadline for Applications to Receive Mail-In Ballot for Fire District Election by Electronic Means for Qualified Overseas Civilian and Military Voters

(4th day before election)

N.J.S.A. 19:59-4

April 19 – by 3:00 p.m.

Deadline for In-Person Mail-In Ballot Applications for Fire District Elections

(up to 3:00 pm on the day before election)

N.J.S.A. 19:63-3

April 20

Fire District Elections

(Moved from the 3rd Saturday in February to the date of the Annual School Election by Executive Order 211)

N.J.S.A. 40A:14-72

2021 April Fire District Election Timeline

April 20

Last Day for Testing of Electronic Scanning Equipment for Tabulation of Paper Ballots for Fire District Election

(day of election)

(notice to be given 48 hours prior to start of testing)

N.J.S.A. 19:53A-8

April 20

Deadline for Post Office Receipt of Mail-In Ballots from the Fire District Election

April 20

Deadline for in Person Submission of Fire District Election Mail-In Ballots to County Boards of Election

(by 9:00 p.m. on the day of election)

N.J.S.A. 19:63-16

April 21 - May 7

Impoundment Period for Voting Machines Used in the Fire District Elections

(17 days following election) (to comply with P.L. 2018, c.72)

N.J.S.A. 19:52-6

April 22

Deadline for Receipt of Timely Mailed Postmarked Mail-In Ballots to County Boards of Election

(no later than 48 hours after the time of the closing of the polls for the election)

N.J.S.A. 19:63-16

May

May 7

Deadline for Recount Applications for Fire District Elections

(within 17 days after election)

N.J.S.A. 19:28-1

May 7

Deadline for Applications for Recheck of Voting Machines Used in the Fire District Elections

(within 17 days after election) (to comply with P.L. 2018, c.72)

N.J.S.A. 19:52-6

May 22

Deadline for Filing of Election Contest Petitions for Fire District Elections

(not later than 32 days after election)

N.J.S.A. 19:29-3